

# *ACCESS ADVENTURE*

*Challenging the Limits of Disability*

Dear Fellow Volunteers:

In order to provide for the continuing Health, Safety and General Well Being of all of our volunteer members, our program partners at the Solano Land Trust, and for the general public that we serve, Access Adventure / Rush Ranch has developed specific protocols and guidelines that all volunteers are required to be aware of, acknowledge, and adhere to at all times while participating in any Access Adventure activities while at Rush Ranch or any other venture.

These written guidelines and protocols consist of the following three documents :

- Access Adventure - Code of Conduct - Policy for Dismissal
- Access Adventure - Discrimination and Harassment Free Environment
- Access Adventure - Safety Protocols

As a matter of policy, the board of Access Adventure has directed that all volunteers must receive annually updated versions of these policies and protocols, and sign an acknowledgement that they have been received, reviewed and agreed to. In the past, volunteers received each document individually, and had to sign and return all three documents. This cover letter now serves as signature page for all three of these documents, so that now you may only have to sign and return this signature page, and keep the three documents for your personal records.

Please review these three documents, and then sign and return this signature page by July 1<sup>st</sup>, 2016 to:

Brenda Duncan  
9058 Duovo Way  
Elk Grove, CA 95758

Thank you for your efforts on behalf of Access Adventure, and if you have any questions or concerns regarding these documents, please do not hesitate to contact either myself or Vince Webster.

Jon Duncan  
President

Vince Webster  
Safety Director

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By my signature below, I acknowledge that I have received, read, and understand the contents of the three policies and protocol documents listed above, and agree to abide by their performance requirements as a volunteer participant of Access Adventure.

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Volunteer Name (printed)

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Volunteer Signature

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Date

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Jon Duncan, President  
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